

**MEMBERSHIP BOOK  
2018 SEASON**

**BIRLEY WOOD G.C.**



**BIRLEY WOOD GOLF CLUB**

Birley Lane  
Sheffield S12 3BP  
(Founded 1974)  
Tel: 0114 264 7262

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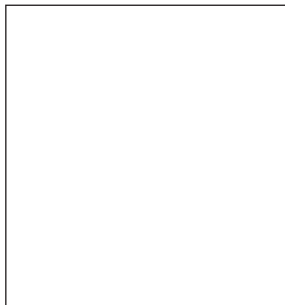
# BIRLEY WOOD GOLF CLUB

2018 SEASON

This is to certify that \_\_\_\_\_

Membership No \_\_\_\_\_ is a member

of BIRLEY WOOD GOLF CLUB



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Membership Secretary  
Birley Wood Golf Club

# MAJOR COMPETITIONS FOR 2018

Competition	Date
PAST CAPTAINS TROPHY	21st APRIL (Saturday)
MASTER MEDAL	22nd APRIL
4-MAN AM-AM	6th MAY
<b><u>JUBILEE CUP/ALLAN WILLIAMS TROPHY</u></b> (Ladies)	<b>13th MAY</b>
CAPTAIN 'V' PRESIDENT	19th MAY (Saturday)
<b><u>SPALDING/TROPHY VIC POKE</u></b> (Ladies)	<b>3rd JUNE</b>
<b><u>PRESIDENT'S DAY</u></b>	<b>10th JUNE</b>
SECTIONS TROPHY	16th JUNE (Saturday)
CLUB DAY (Tigers Cup /Rabbits Cup/John Hall Shield / Ladies Captains Challenge Cup Junior Captains Day	24th JUNE
<b><u>CAPTAIN'S DAY</u></b>	<b>1st JULY</b>
<b><u>CRAWLEY CUP/ROSE BOWL</u></b> (Ladies)	<b>8th JULY</b>
<b><u>LADY CAPTAIN'S DAY</u></b>	<b>14th JULY</b> (Saturday)
<b><u>VICE CAPTAINS DAY</u></b>	<b>29th JULY</b>
SENIORS CUP	11th AUGUST (Saturday)
SCRATCH TROPHY (Medal) Level Handicap Comps(12-20 & (21-28)	12th August
HARTHILL DEVELOPMENT TROPHY (Ladies)	18th AUGUST (Saturday)
JACK NAYLOR (Mixed Competition)	26th August
<b><u>BAR TROPHY/BRIAN HANCOCK</u></b> (Ladies)	<b>2nd September</b>
TIGERS v RABBIT'S	9th September
CLUB DOUBLES COMPETITION	23rd September
NEW MEMBERS CUP	7th OCTOBER
ORDER OF MERIT TROPHY	28th OCTOBER
CHRISTMAS CLASSIC	2nd DECEMBER

# THE 2018 MANAGEMENT COMMITTEE

## OFFICERS

Mr C Hollis	President	01246 261709
Mr R Nield	Captain	01142 489843
Mrs M Haynes	Lady Captain	07827 315608
Ms E Allender	Secretary	01142 205271
Mr G Jenkinson	Treasurer	01142 483364
Mr D Cronshaw	Vice Captain	01142 645140
Mr A Booth	Handicap/Comp Secretary	07421 329826
Mr S Helliwell	Membership Secretary	01142 476277

## ELECTED MEMBERS

Mr N Kean		01143 275842
Mr S Fearn		
Mr R Booth		01143 275842
Mr P Womack		07759 607979
Mr A Mackay		
Mr C McBean		07412 621270
Mr G Eyre		07889 054919
Mr M Hodson		07946 656415
Mr C Burdett	Immediate Past President	01142 475331

## GENERAL INFORMATION

Management Committee meetings are held monthly. If as a member, you have any information, ideas or complaints, please send them in writing to the Secretary.

\* \* \* \* \*

Any member who have a grievance about the course is requested to put it in writing to the Secretary and not complain to the booking staff or green staff.

\* \* \* \* \*

On all competition cards, please make sure your name, membership number and handicap are legible.

\* \* \* \* \*

It is hoped that all members will make themselves available, whenever possible, if asked by the Committee to play in any Inter Club match or external Club event.

### HONORARY MEMBERS

Mr P Mitchell

Mr G A Lowe

Mr F Ackroyd

Mrs M Goddard

Mr G Bowers

Mr E H Hall

Mr B Mayall

Mr. D. Bunting

Mr F White

Mr. G. Womack

Mr. C. Bellamy

Mr. W. Harris

Mr. M. Wilkinson

Mr. E. Crapper

### LIFE MEMBERS

Mr D Cowley

# COMPETITION RULES 2018

## Conditions of Competitions

In all

- a. stroke play events
- b. match play events

The Competition Committee shall issue clear and comprehensive instructions for all Club events. The Competition committee shall be arbiter in each and every dispute with regards to competitions and its decision shall be final.

1. All play must :-
  - a. be in accordance with the Rules of Golf, as laid down by the Royal & Ancient Golf Club of St. Andrews
  - b. the local rules of the course
  - c. the temporary local rules of the course
  - d. The regulations and bye-Laws of S.I.V.
2. To be eligible to play in any competition (excluding medals), a player must have a valid 'Competition' CONGU handicap. In addition, a player shall not be eligible to play in any Major or Minor competition unless he/she has entered in the prescribed manner and not later than the published closing date for that competition.
  - a. Members with **AWAY** handicaps must provide a **HANDICAP RECORD**, not more than two weeks before competition date, confirming they have a valid 'competition' handicap.
  - b. All members must sign in and pay their entry fee prior to the closing date of any competition that specifically specifies a published closing date. For competitions that are entered on the day a player must sign in and pay the entry fee prior to starting their round. Penalty for not following procedure is disqualification.
3. The Competition Committee reserves the right to :-
  - a. reject any entry
  - b. alter or amend the conditions of any competition.
4. The minimum number of entrants for a Monthly Medal to be bona fide shall be:-  
**Ladies**                    1 competitor

<b>Juniors</b>	1 competitor
<b>Gents</b>	10 competitors (WEEKEND)
	5 competitors (MIDWEEK)

5. Stroke play events may be played in any combination of twoballs, threeballs or fourballs unless otherwise directed by the Competition Committee.
6. No member is eligible to play in any competition unless their subscription has been paid in accordance with club rules.
7. It is the duty of all players to be conversant with:-
  - a. the Rules of Golf
  - b. the local and temporary local rules

And members should report any irregularities of play by other competitors in competitions. This should be reported to the Competition Committee as soon as is possible, by any means. The member may be asked at a later date to record in writing what they have reported.
8. In the event of a tie in stroke play competitions, the winner shall be decided on a "countback(fractional)" over:-
  - Back 9
  - Back 6
  - Back 3
  - Back 2
  - Back 1

whichever greater number gives a decision. The only exception to this is the Scratch Trophy. If this event is tied after 36 holes then another 18 holes shall be played.
9. In match play, when the match stands all square after 18 holes, then the match continues until there is a winner. The first player or side to win a hole wins the match.
10. Designated Tee Times (Majors & Minors)
  - a. if in the opinion of the Competition Committee a competitor does not have an acceptable reason fo failing to turn up for their allotted tee time, they will be automatically disqualified from playing in the next club event (excluding medals) they enter.
  - b. Anyone wishing to give their apologies must do so in person or by telephone to **any committee member** in advance of their

allotted tee time.

11. No member shall be able to win more than ONE PRIZE in any club event, (Presidents Day being the only exception).
12. TROPHIES & PRIZES
  - a. All trophies must be returned by **30th September** in the year following the presentation.
  - b. any prizes not collected before **31st May** in the year following the presentation will be forfeit
13. Any member who fails to attend at a mid season Presentation Night without giving their apologies in advance to the Competition Committee will forfeit their prize.
14. Where a teeing mat is substituted for a grass tee, the **mat only** will constitute the teeing ground.
15. Courtesy hole.

To speed up play, players shall stand aside prior to putting on the **8th green** in order that the players behind may play their tee shots.
16. Any member who has elected another club as their **HOME** club for handicapping purposes must notify the Handicap Secretary (Birley Wood) of their current handicap to enable the maintenance of accurate records. Any **AWAY** member winning a competition must produce a handicap certificate from their home club for handicap verification.
17. Seniors

A member is qualified for senior events on reaching their 55th birthday.
18. Any member not properly attired at their allotted tee time, will not be allowed to participate in that event and asked to leave the course.

### **Handicap Limits and Allowances**

For each club competition these will be decided by the Competition Committee, in accordance with CONGU recommendations and published.



**BIRLEY WOOD  
GOLF CLUB**

**CONSTITUTIONAL  
RULES  
2018**

**BIRLEY WOOD GOLF CLUB**

Birley Lane  
Sheffield S12 3BP  
(Founded 1974)

# Constitution

## 1. Name

1.1 The name of the Club shall be the Birley Wood Golf Club, hereafter referred to as 'the Club'.

1.2 The Club shall affiliate to the English Golf Union, Sheffield and Yorkshire Golf Union and Yorkshire Ladies Golf Union.

## 2. Objectives

2.1. The Club shall hold the following as its aims and objectives and shall strive to fulfil these aims and objectives at all times:

2.1.1 To fulfil the general objectives and functions of a golf club and sports club and by undertaking such activities as may be reasonably necessary and/or incidental to such objectives;

2.1.2 To generally promote the game of golf for the benefit of members and the local community;

2.1.3 To promote and abide by the Rules of Golf as they are fixed from time to time by The R&A;

2.1.4 To provide access to golf for players of all standards in a friendly and welcoming atmosphere that does not

discriminate on the grounds of gender, age, race, religion or belief, sexual orientation or disability;

2.1.5 To arrange internal and external competitions and matches for it's members;

2.1.6 To lease and/or purchase equipment suitable for the purposes and functions of the Club.

### **3. Membership**

3.1. The membership of the Club shall consist of the following Classes of membership:

3.1.1 Ordinary Member.

3.1.2 Honorary Members. Honorary Members shall be made either:

(A) at the discretion of the Committee or

(B) automatically in the case of an Ordinary Member reaching the age of 70 with at least ten years consecutive membership

3.1.3 Veteran Member. A Member shall become a Veteran Member upon attaining the age of 65.

3.1.4 Life Member. Life Members shall be made in consideration of their services and activity with the Club and must have served at least ten or more years within the Club.

A Life Member may be proposed and seconded by two members of at least five years consecutive standing within

the Club. The decision as to whether to grant Life membership shall be determined by the Management Committee by simple majority vote. No member may be nominated for Life membership more than once in any calendar year.

3.1.5 Junior Member. Junior Members shall be members who are under 18 years of age. Upon reaching the age of 18 on or after 1st January the member shall continue Junior status until 1st January the following year. At this time the member may apply for ordinary membership.

3.2 All members shall pay an annual subscription to join the Club; the membership fee for each category of membership shall be decided by the Management Committee but shall not be less than that specified in the Bylaws.

3.3 All members joining the Club shall be deemed to accept the terms of this Constitution and any Bylaws from time to time adopted by the Club in particular including the requirement to conduct themselves in accordance with any conduct rules, equity policy and disciplinary procedures.

3.4 Membership is open to all and no application shall be refused on grounds of gender, gender reassignment, age, race, religion or belief, sexual orientation, marriage and civil partnership, pregnancy and maternity or disability.

3.5. The admission of all classes of members shall be in the hands of the Management Committee, who shall have the power to reject any nomination.

3.6 Only members in categories 3.1.1 – 3.1.4 (inclusive) shall have the right to vote on any motion.

3.7 Annual subscriptions shall be paid on or before 1st January each year. In the event that any member's annual subscription has not been paid by this date then membership shall be automatically suspended until payment of fees due. Provided fees are paid by the member within the calendar year membership shall be classed as continuous. No Member shall be entitled to enter any competition prior to payment of the annual subscription due to the Club.

3.8 Subscriptions shall be fixed by the Management Committee. The annual change in subscription will be no more than £10 or 5% of the previous year's subscription, whichever is the greater. Any proposed change above these amounts will require to be approved by the Members at a General Meeting of the Club.

3.9 If the conduct of any member, either in or out of the Club room, on the course, or elsewhere is such that it appears to the Management Committee to impair the character or good standing of the Club, or if any member wilfully disobeys any order of the Management Committee communicated to such member or is in breach of any rule (or rules) or by-law of the club, the Management Committee shall make a formal complaint to the Disciplinary and Conduct Committee who shall consider the complaint in terms of the disciplinary procedure of the Club.

#### **4. Management of the Club**

4.1 There shall be a Management Committee responsible for the overall management of the Club and shall have the power to make Bylaws. The Management Committee will be elected by the members at the Annual General Meeting.

4.2 The Management Committee shall hold meetings from time to time as may be required for the despatch of all competent business. A meeting of the Management Committee shall be called by the President at any time, and the Secretary shall be bound to call such on a written requisition addressed to him/her by any five members of the Management Committee. The Management Committee shall meet at least every six weeks where practicable. Any Management Committee personnel shall form a quorum of at least 51%.

4.3 There shall also be the following sub-committees of the Club:

Competition and Handicap Committee  
Social Committee  
Disciplinary and Conduct Committee  
Finance Committee

4.4 All voting Management Committee members must be members of the Club.

4.5 The Officers shall be elected at the Annual General Meeting and shall serve for one year from 1st January following the Annual General Meeting (but shall be eligible for re-election).

4.6 Elected members are to be elected to serve for two years from 1st January following the Annual General Meeting (but shall be eligible for re-election).

## **5. Composition and Responsibilities of the Management Committee**

5.1 The Management Committee shall consist of a maximum of 17 persons including the following office-bearers :

5.1.1 President

5.1.2 Captain

5.1.3 Vice Captain

5.1.4 Lady Captain

5.1.5 Treasurer

5.1.6 Secretary

5.1.7 Handicap and Competition Secretary

5.1.8 Membership Secretary

5.1.9 Immediate Past President (who shall act in an ex-officio capacity)

5.2 The Captain, Lady Captain and Vice-Captain will be elected at the Club Annual General Meeting to serve for one year and will not be eligible for re-election in relation to their respective post for at least one year. The Vice-Captain shall succeed the Captain as Captain subject to proper nomination and the approval by simple majority of members present and voting at the Annual General Meeting.

5.3 The Management Committee, chaired by the President,

shall:

5.3.1 Establish club policies and oversee the administration of those policies

5.3.2 Oversee the fiscal management of the club including setting annual subscriptions, membership categories, entrance fees, and level of audit requirement.

5.3.3 Be responsible for the creation and enforcement of Bylaws of the Club

5.3.4 Be responsible for ensuring the Club and its office-bearers have in place adequate and relevant insurance cover at all times.

5.3.5 Approve membership applications and welcome new members

5.4 The members of the Management Committee shall also be trustees of the Club and shall hold any property of the Club in their name and shall be entitled to be sued or sue as trustees of the Club. They shall be indemnified by the Club where acting in good faith in their capacity as trustees of the Club.

5.5 Except for the positions of Captain, Vice-Captain and Lady Captain, election to any position on the Management Committee cannot be limited by or discriminated on the ground of gender gender reassignment, age, race, religion or belief, sexual orientation, marriage or civil partnership,



pregnancy or maternity or disability. In the case of the positions of Captain and Vice-Captain these shall each be held by an Ordinary, Life or Honorary Member from the Gentleman's section of the Club. In the case of Lady Captain, this position shall be held by an Ordinary, Life or Honorary member of the Ladies section of the Club.

## **6. General Meetings**

6.1 A General Meeting may be called by the Management Committee or by 30 Members of the Club. Any such request must be submitted to the Secretary by written motion, setting out the rationale and basis for the General Meeting being called.

6.2 No business shall be transacted at a General Meeting other than that of which notice has been given in the motion calling that special general meeting.

6.3 At least 14 calendar days' notice of a general meeting must be given to the full Club membership. Notice to members shall be deemed to have been served by the sending of an email to members who have provided the Club with an email address and by the posting of a notice on the Club notice board.

6.4 The following categories of members have the right to vote at General Meeting:

Ordinary members

Veteran Members  
Life Members  
Honorary Members

6.5 Quorum of any General Meeting shall be 10% of the Club members. In the event that there are insufficient numbers of members to form a quorum, the Management Committee shall have the power to call a further General Meeting at which 15 members present shall form a quorum.

6.6 Any decisions except for amending the constitution shall be reached by a simple majority of the members present and who possess the right to vote.

## **7. The Annual General Meeting**

7.1 The Annual General Meeting shall be held once per calendar year, within four months of the end of the financial year and may be attended only by members present and who possess the right to vote, and shall have as its main business:

7.1.1 The presentation of the Management Committee Report for the past year.

7.1.2 The election of any office-bearers and/or Ordinary Committee members

7.1.3 Approval of the minutes of the last Annual General Meeting and any other General Meetings held during that year

7.1.4 Approval of the accounts for the last financial year and appoint any examiners

7.1.5 Consider and approve any changes to the Constitution

7.1.6 Deal with any other relevant business.

7.2 An agenda giving notice of the Annual General Meeting must be circulated along with a copy of the audited accounts and details of candidates for office bearer posts to all Club members at least seven calendar days in advance.

7.3 The quorum for any Annual General Meeting shall be 20 Club members.

7.4 Voting on any matters, including a change to the constitution, shall be by simple majority of Club members present and voting.

7.4.1 Nominations for office-bearers must be posted at least 21 calendar days in advance of the Annual General Meeting.

7.4.2 Office Bearers of the Club must come from the following categories of membership –

Ordinary Member  
Veteran Member  
Life Member  
Honorary Member

7.4.3 Each nomination shall require two proposers who shall be voting members of the Club. No full member of less than two years standing shall be eligible for the Management Committee. Each nominee shall sign the nomination sheet to state their willingness to serve.

7.4.4 Elections shall be conducted on a simple majority of Club members present and voting.

7.4.5. In the event of there being no nomination for a post within the stipulated time then nominations may be accepted at the Annual General Meeting.

7.4.6 In the event that no person is voted in to a post or in the event of resignation or retirement from a position, the President, Captain, Lady Captain or Vice-Captain will undertake the duties until such time as the post is filled. Elections to fill such a vacant post should take place at a General Meeting and shall be subject to the same rules as at the Annual General Meeting.

7.4.7 No member of less than five years consecutive standing shall be nominated for President, except under exceptional circumstances.

## **8. Finance**

8.1 The financial year shall run from 1st January to 31st December.

8.2 The Treasurer shall be responsible for securing the preparation of Annual Accounts of the Club and laying these before the Annual General Meeting.

8.3 The accounts shall be certified by the Club's Examiner as approved at the Annual General Meeting.

8.4 All cheques drawn against the Club's funds shall be signed by the Treasurer.

## **9. Dissolution or Winding Up of the Club**

9.1 The Club is non-profit-making and all profits and surpluses will be used to maintain and or improve the Club facilities or to carry out the objectives of the Club.

9.2 No profit or surplus shall be distributed (other than to another non-profit making body on a winding up or dissolution of the Club).

9.3 If upon winding up or dissolution of the Club there remains after the satisfaction of all debts and liabilities any property whatsoever this shall be transferred either to any association to which the Club is affiliated or, to some other organisation or organisations having objects similar to the Club. This organisation shall be determined by the members of the Club by resolution passed at a General Meeting.

## **10. The Constitution**

10.1 The Constitution shall only be altered by consent of a majority of voting members present at an Annual General Meeting.

10.2 The Constitution and Bylaws in force from time to time shall be binding on the Club office-bearers and members.

## **11. Complaints**

All complaints must be made in writing to the Secretary and signed (unless sent by email) by the persons complaining and none shall be attended to unless this rule is complied with. The Secretary shall submit all such complaints to the Management Committee, who shall take the matter into their consideration, and they shall have the power to give such deliverance or order thereon as they consider necessary.

This constitution has been approved in accordance with 10.1 above, and accepted as the constitution for the Birley Wood Golf Club, signed:

# HONOURS

## **Sheffield Union Of Golf Clubs**

2015 Division 5 Champions

2016 Second Teams Competition Winners

2003 Division 5 Runners Up (Promoted)

## **National Association of Public Golf Courses**

### **Men**

2015 Clapham Common Shield National Champions

2009 Ellis Cup Winners

### **Juniors**

1993-1996-2001 National Team Champions (Wilkinson Sword)

### **Boys**

#### **National Champions**

1999-2000 R Batty

2003-2004 D Willet

2010 J Dean

## **Yorkshire & Humberside A.P.G.C**

### **2008-2009 Club of the year award**

#### **Men**

1990-2008-2009 Mens Team Champions

2008-2009 3 Man Team Champions

#### **Women**

2008 Ladies Team Champions

#### **Mixed**

2008-2009 Mixed Team Champions

#### **Juniors**

2004-2007-2008 Junior Team Champions



111 Arundel Lane, Sheffield S1 4RF  
Tel: 0114 272 5992, Fax 0114 272 1002  
[info@mensaprinters.com](mailto:info@mensaprinters.com), [www.mensaprinters.com](http://www.mensaprinters.com)